

**San Diego State University Appeal Form
Regarding Violations of the
Freedom of Expression Policy**

INSTRUCTIONS: To best assist you, please provide detailed information regarding your noncommercial complaint. Be as specific as possible when describing the incident. Include the date(s), the incident(s) that occurred, the name(s) of the person(s) involved, and the name(s) of those who may have witnessed the incident. Your complaint is not limited to the space provided below. You are encouraged to attach additional materials, which may assist in the investigation process.

Inquiry of your complaint can not begin until this form has been completed, received, dated, and signed by the appropriate Student Life & Leadership representative. It is the expectation of the University that those who file a complaint will remain active and cooperative throughout the investigation process.

Appeals will be reviewed by the Director of Student Life & Leadership. A written response will be available within 2 weeks of receipt. This response may be reviewed by the SDSU Senate's Committee on Freedom of Expression upon request. In this event the Director of Student Life & Leadership shall forward all relevant materials to the Chair of the Freedom of Expression Committee. The Committee will consider the request and make any recommendations it may deem appropriate.

Your Name:
Street Address:
City:
State:
Zip:
Phone(s):
Email address:
SDSU Red ID Number (when applicable):

Check one of the following boxes:

Student Faculty Staff Community Member

Summary of complaint: (Please provide detailed information such as dates, name of event or incident, times, location, etc.)

Signature

Date

**This form should be delivered by email or hardcopy to:
Dr. Randy Timm
Conrad Prebys Aztec Student Union,
Student Life & Leadership Office (Second Floor) - Suite 210
Phone: 6195945211**